

Stephanie Diamond

Project Manager and Research Assistant with a background in mixed-methods research, data analysis, and policy-oriented projects. Committed to supporting research initiatives that advance understanding of the criminal justice system and promote evidence-informed solutions

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RELEVANT EXPERIENCE

The Corrections Lab at John Jay College

New York, NY

Research Assistant

October 2024- Present

- Support research projects examining best practices in corrections through systematic reviews of literature and policy, creating and distributing surveys, interview transcriptions, table building, and other tasks as required
- Assist with project management tasks to ensure research timelines and deliverables are met.

REFORM Alliance

New York, NY

Research Manager

Sept 2022-August 2024

- Engage in data analysis, survey research, and secondary research to inform, measure, and monitor advocacy work to build a more just parole and probation system
- Serve as point of contact for research across the organization internally and externally; translate colleagues' questions into actionable research design; source, review, and synthesize data from a variety of public and private sources; execute research projects primarily in SPSS and Excel
- Develop, implement, and maintain strategies for predicting and measuring impact of initiatives supported by the organization.
- Distill research findings into user-friendly and compelling deliverables; disseminate information to both technical and non-technical audiences; ensure that research is both accurate and impactful
- Manage junior employees; design and direct team internship program; delegate responsibilities appropriately; provide feedback to ensure high-quality work; guide and assist with professional development
- Implement process improvements to encourage efficient data management practices; designed and created research library to streamline and organize access to team resources; developed data governance protocols.

Sharecare

New York, NY

Research Manager/ Senior Analyst- Oct. 2021- Sept. 2022

Jan. 2020-Sept. 2022

Research Analyst- Jan. 2020-Sept. 2021

- Tracked and analyzed performance for over 75 campaigns; collaborated with dynamic and cross-functional teams across company; suggested and implemented optimizations to meet client KPIs
- Lead for all survey research. Designed studies to answer client business questions and provide market insight; leveraged Qualtrics, wrote, programmed, and fielded surveys completed by over 120,000 respondents
- Analyzed data, primarily in SPSS; built decks, visualized data, and drafted written materials to convey findings to technical and non-technical audiences
- On boarded new hires, managed part time employee and interns dedicated to data management

Johnson & Wales University

Remote

Independent Contractor- Data Analyst

Jan. 2019-Sept 2019, Jul. 2021-Oct 2021

- Collaborated with offices of the CIO and VP of Enrollment to transform data to actionable insights
- Managed projects across all stages of research cycle from project design to deliverables; utilized query building, data scraping, data cleaning, database construction, data analysis and visualization
- Projects included creation of models to examine factors that may influence college enrollment, an analysis of US high school graduates by zip code, a database that amassed educational metrics to analyze changes in the undergraduate market, and an analysis of institutions' endowments and revenue sources

EDUCATION

City University of New York Graduate Center

New York, NY

MS in Quantitative Methods in the Social Sciences

Expected 2026

Northeastern University

BA in Sociology; minor in Law and Public Policy

Thesis: Using GIS to Model Access in the Boston Public School System

Boston, MA

December 2017

magna cum laude

SKILLS:

Computer: Experienced with Excel, Google Sheets, SPSS, and Qualtrics; intermediate SQL, Stata; basic R, Tableau, and Canva.

Language: Working proficiency in Spanish